



Tri-R Distributing Inc

PO Box 98

Matteson IL 60443-0098

P: 708.534.2222

[sales@tri-rdistributing.com](mailto:sales@tri-rdistributing.com)



**Dealer Application Request**

(return the completed form to us at one of the above methods)

Date:

Company Name:

Shipping Address:

City:

State:

Zip:

PH:

E-Mail:

Order Contact:

Years in Business:

At Current Location:

Business Hours:

Federal ID Number:

State Reseller Number:

**Trade Suppliers**

Company Name

E-mail

Acc#

Terms

**Application completed by (sign here):**

Tri-R Distributing Inc. has the right to refuse shipping of products if buyer is Past Due on any undisputed invoices owed to Tri-R. In the event that an undisputed invoice is not paid within 30 days, Tri-R Distributing Inc. will reach out to the buyer and notify of the default in writing. Upon receiving written notice, buyer will then have ten (10) days to cure the debt. In the event the buyer fails to cure the undisputed invoice within

the cure period, Tri-R Distributing Inc. may then apply a finance charge of 1.5% per month until said amount is satisfied. In the event of any proceeding between the parties in connection with this application, the prevailing party will be entitled to recover its reasonable attorney fees and costs in such proceeding from the other party.

**Tri-R Distributing Inc. Dealer Open Account Application**

IF REQUESTING OPEN ACCOUNT, THE FOLLOWING INFORMATION MUST BE FILLED OUT COMPLETELY

Corporation: Partnership: Sole Proprietorship:

If a corporation, list names of officers and titles, if other entity, list names of partners or owners

Name/Title	Home Address	Home Ph:

Officer(s) Signature / Title	Driver Lic. Number

**Terms of Account**

- 1) The standard credit terms granted are net 30 days. The company agrees to pay all undisputed fees listed on the monthly statement in full by terms stated on invoice, as modified herein.
- 2) In the event of default of the foregoing paragraph, upon written notice and upon the grant of a cure period, which goes uncured, Company agrees to pay a service charge of 1.5% per month added monthly to all unpaid, undisputed, and uncured invoices.
- 3) The company agrees to notify Tri-R Distributing Inc. of any changes in ownership within 30 days of said changes.
- 4) If the account is placed for collection, and litigation ensued, the prevailing party will be entitled to their attorney’s fees and costs from the non-prevailing party.

**Authorization to Release Information**

I hereby authorize you to release any information necessary to assist in establishing a line of credit.

Banking Name:

Contact:

Account Number:

Address

City, State, Zip

**All information is understood and agreed upon for establishing Open Account status.**

Authorized by (please print)

Signed

Title:

Date:

Office Use Only

Dealer Number:

Approved:

Declined:



Illinois Department of Revenue

# CRT-61 Certificate of Resale

## Step 1: Identify the seller

1 Name Tri-R Distributing, Inc.

2 Business address PO Box 98

Matteson IL 60443  
City State Zip

## Step 2: Identify the purchaser

3 Name \_\_\_\_\_

4 Business address \_\_\_\_\_

\_\_\_\_\_  
City State Zip

5 Complete the information below. Check only one box.

- The purchaser is registered as a retailer with the Illinois Department of Revenue. \_\_\_\_\_  
Registration number
- The purchaser is registered as a reseller with the Illinois Department of Revenue. \_\_\_\_\_  
Resale number
- The purchaser is authorized to do business out-of-state and will resell and deliver property only to purchasers located outside the state of Illinois. See Line 5 instructions.

## Step 3: Describe the property

6 Describe the property that is being purchased for resale or list the invoice number and the date of purchase.

Motorcycle Accessories

## Step 4: Complete for blanket certificates

7 Complete the information below. Check only one box.

- I am the identified purchaser, and I certify that all of the purchases that I make from this seller are for resale.
- I am the identified purchaser, and I certify that the following percentage, \_\_\_\_\_ %, of all of the purchases that I make from this seller are for resale.

## Step 5: Purchaser's signature

I certify that I am purchasing the property described in Step 3 from the stated seller for the purpose of resale.

Purchaser's signature \_\_\_\_\_ Date     /    /    

**Reset** **Print**

**Note: It is the seller's responsibility to verify that the purchaser's Illinois registration or Illinois resale number is valid and active.**

## General information

### When is a Certificate of Resale required?

Generally, a Certificate of Resale is required for proof that no tax is due on any sale that is made tax-free as a sale for resale. The purchaser, at the seller's request, must provide the information that is needed to complete this certificate.

### Who keeps the Certificate of Resale?

The seller must keep the certificate. We may request it as proof that no tax was due on the sale of the specified property. **Do not** mail the certificate to us.

### Can other forms be used?

Yes. You can use other forms or statements in place of this certificate but whatever you use as proof that a sale was made for resale must contain

- the seller's name and address;
- the purchaser's name and address;
- a description of the property being purchased;
- a statement that the property is being purchased for resale;
- the purchaser's signature and date of signing; and
- either an Illinois registration number, an Illinois resale number, or a certification of resale to an out-of-state purchaser.

**Note:** A purchase order signed by the purchaser may be used as a Certificate of Resale if it contains all of the above required information.

## When is a blanket certificate of resale used?

The purchaser may provide a blanket certificate of resale to any seller from whom all purchases made are sales for resale. A blanket certificate can also specify that a percentage of the purchases made from the identified seller will be for resale. In either instance, blanket certificates should be kept up-to-date. If a specified percentage changes, a new certificate should be provided. Otherwise, all certificates should be updated at least every three years.

## Specific instructions

### Step 1: Identify the seller

**Lines 1 and 2** Write the seller's name and mailing address.

### Step 2: Identify the purchaser

**Lines 3 and 4** Write the purchaser's name and mailing address.

**Line 5** Check the statement that applies to the purchaser's business, and provide any additional requested information.

**Note:** A statement by the purchaser that property will be sold for resale will not be accepted by the department without supporting evidence (e.g., proof of out-of-state registration).

### Step 3: Describe the property

**Line 6** On the lines provided, briefly describe the tangible personal property that was purchased for resale or list the invoice number and date of purchase.

### Step 4: Complete for blanket certificates

**Line 7** The purchaser must check the statement that applies, and provide any additional requested information.

### Step 5: Purchaser's signature

The purchaser must sign and date the form.

